



COLORADO LIONS FOUNDATION



Emergency Grant Criteria & Application

EMERGENCY GRANT PROGRAM OBJECTIVE:

The objective of the Emergency Grant Program is to provide immediate emergency relief assistance to victims of natural disasters through the service work programs of the Colorado Lions Foundation (CLF). Emergency grants are available for relief aid in the wake of tornadoes, wildfires, ice storms, floods caused by excessive rains or snowmelt, or other natural disasters that have impacted at least 50 people. Emergency grants are not available for drought, infestations, disease outbreaks, man-made disasters, political strife, or random acts of violence.

APPLICATION AND CRITERIA REQUIREMENTS:

Emergency Grants in amounts up to \$5,000 are available to help Lions of MD-6 Districts with the distribution of immediate relief aid to victims of serious natural disasters. The money must be used for:

1. Food,
2. Bottled Water,
3. Clothing,
4. Blankets,
5. Medicine and Medical Supplies,
6. Toiletries, and/or
7. Cleaning Supplies.

Emergency grant funds may not be used for non-immediate needs such as providing shelter, rebuilding facilities, or replacing household and personal belongings lost as a result of the natural disaster. Emergency Grants should not be given or used to provide direct cash assistance unless there is a way to ensure that they will be used for emergency purposes.

An emergency grant request must be submitted by the District Governor. The grant request should provide specific details of the damages sustained within the district, as the information is available, at the time of the request. CLF must receive this request from the District Governor within 14 days of the disaster's occurrence, unless a variance is granted. Individual Lions clubs may not submit requests for Emergency Grants directly to the CLF, but may do so through the District Governor. Upon approval by the CLF, grant funds will be forwarded to the District Governor for administration.

EMERGENCY GRANT CRITERIA:

1. Grant requests will be considered for situations evidenced by an urgent need for water, food, clothing, medicine, medical supplies, blankets and cleaning supplies not immediately available from other agencies.
2. The District Governor must provide a plan of action for a Lions-supported relief effort that involves local Lions in distributing the CLF-funded relief supplies.
3. Emergency Grant recipients are obligated to use grant funds for the original purpose(s) intended.
4. All monies received from the CLF Emergency Grant must be used within 45 days of the Grant approval. Any unused monies will be sent back to the CLF. Appropriate receipts and supporting documentation must follow within 15 days.



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5. The CLF will not be the primary relief agency nor shall it seek to duplicate the work of such agencies in their efforts to meet immediate disaster needs, nor attempt to assume the responsibilities of government or insurance carriers.

DISASTER DETAILS:

The District Governor shall answer the following questions in as much detail as possible:

1. When and where did the disaster occur, and what is the nature of the disaster?
2. What is the extent of the damage, deaths and injuries? How many homes and families were affected or may be affected?
3. What are the current relief efforts underway by the community, relief agencies, governmental entities, and by the Lions?
4. What is the District's plan of action to purchase and distribute immediate relief aid?
5. What Lion will be in charge of disbursing the monies and reporting to the District Governor?
6. What other disaster relief grants (e.g.: LCIF) has the District applied for and/or received?

CERTIFICATION BY DISTRICT GOVERNOR:

The following certification must be included with the request to the CLF for an Emergency Grant by the District Governor:

This is to certify that I have reviewed the CLF Emergency Grant Criteria. I endorse the need for an Emergency Grant and will do everything in my power to assure proper and efficient administration of the Emergency Grant funds to purchase and distribute only food, clothing, blankets, bottled water, cleaning supplies, medicine, medical supplies and similar items through a Lions relief program.

District _____ Nature of Disaster _____

Date(s) Disaster Occurred _____ Date of Request _____

District Governor Name _____

District Governor Signature _____

Street Address _____

City and State _____ Zip Code _____

Phone:

Home _____ Cell _____

E-mail _____